

Government of West Bengal
Office of the District Magistrate
&
District Project Director
Sarva Shiksha Mission, Bardhaman

Allotment Order

An amount of Rs 4,75,000/- (Rupees Four Lakh & Seventy Five Thousand) only is hereby sub-allotted to the A/c of 7 nos. of Circle Project coordinator for Excursion Trip of 2375 nos. of students from 21 nos of Primary schools (as per annexure) of their jurisdiction .

The budget is allocated under SSM project & students will be selected from both boys & girls of primary section from the school as per annexure & Rs.200/- per student has been allotted for Excursion trip for tiffin ,meal & vehicle charge & other miscellaneous cost.

Teachers of the listed schools are requested to select students from economically backward family & no fund can be collected from students for excursion purpose.

School are requested to select venue that may be historical, geographical, place of natural beauty or sanctuary or place of any other importance within their neighboring area & select responsible teachers who will accompany the student. One or two lady teachers will accompany the team if there are girls students.

Students should have their proper uniform. SSM banner & proper Identification of the visiting spot. Should be displayed on the Photograph taken. After completion of tour programme UC along with signature & photograph of the participating students should be submitted within last week April-2017.

School-wise detail of 21 nos.SSM Schools are shown in attached sheet. **The fund so allotted is made out of SSM fund for the year 2016-17.**

The fund so allotted should be utilized observing SSM norms stipulated by the Govt. of India & financial rules of Govt. of West Bengal.

Necessary Utilization Certificate of the allotted fund should be furnished to this office immediately after incurring expenditure. **Unutilized (if any) fund should be refunded to the District Project Office, Sarva Shiksha Mission, Bardhaman immediately by Demand Draft drawn in favour of SSM, Bardhaman payable at Bardhaman.** No diversion of fund will be accepted. Original vouchers, bills should be kept and be produced before audit as and when asked for.

Punjab National Bank, Main Branch, Bardhaman is being advised to remit the fund accordingly.



District Project Officer,
Sarva Shiksha Mission, Bardhaman.

Memo No.: -399(A)(26) / SSM / VII / 3(Part)

Dates: 31 / 03 / 2017

Copy forwarded for information and necessary action to the:

1. Chairman, DPSC, Bardhaman.
2. District Inspector of schools, (PE), Burdwan.
- 3-9. CPC, Guskara-I/Khandoghosh-I/Raina-III/ Raina-IV/ Sadar Urban-I/Sadar Urban-II/Sadar West CLRC, with a request to place the fund to the account of concerned school accordingly & send the allotment order to all listed schools.
10. CA to District Magistrate, Bardhaman.
11. CA to Additional District Magistrate (SSM), Bardhaman.
- 12-33. Head Teacher _____ - with a request to take n.a so that the tour programme can be completed without any delay & submit the U.C. of the programme with proper documentation within Last week of April-2017.
34. MIS In-charge, SSM, Bardhaman, for Website.
35. Data Entry Operator-II for necessary updation in the data base & sending through email.
36. Notice Board SSM, Bardhaman.


District Project Officer,
Sarva Shiksha Mission, Bardhaman

List of Primary Schools sanctioned for Educational Tour

SL No.	SCHCD	SCHNAME	BLOCK	CLRC	No. of students	Fund allotted/school
1	19093300402	SUBHASAPALLI F.P. SCHOOL	BURDWAN MUNICIPALITY	SADAR URBAN-I	175	35000
2	19090600902	ALAMPUR F.P. SCHOOL	BURDWAN-I	SADAR WEST	100	20000
3	19093300502	ALUDANGA F.P. SCHOOL	BURDWAN MUNICIPALITY	SADAR URBAN-I	175	35000
4	19093300202	BAHIR SARBAMANGALA F.P. SCHOOL	BURDWAN MUNICIPALITY	SADAR URBAN-I	100	20000
5	19093300106	BAHIR SARBAMANGALA HARIJON G.S.F	BURDWAN MUNICIPALITY	SADAR URBAN-II	100	20000
6	19093301203	BELARANI F.P. SCHOOL	BURDWAN MUNICIPALITY	SADAR URBAN-I	100	20000
7	19090603101	BELKASH F.P. SCHOOL	BURDWAN-I	SADAR WEST	75	15000
8	19090607503	KRISHNAPUR F.P. SCHOOL	BURDWAN-I	SADAR WEST	100	20000
9	19093300903	BURDWAN MUNICIPAL GIRLS' JR BASIC	BURDWAN MUNICIPALITY	SADAR URBAN-II	150	30000
10	19092902202	DHAMNARI F.P. SCHOOL	RAINA-II	RAINA-III	100	20000
11	19090300101	JOYRAMPUR F.P. SCHOOL	AUSGRAM-II	GUSHKARA-I	100	20000
12	19090604901	KOMALPUR F.P. SCHOOL	BURDWAN-I	SADAR WEST	100	20000
13	19093302504	MANOHARDAS VIDYAYATAN (PRIMARY	BURDWAN MUNICIPALITY	SADAR URBAN-II	100	20000
14	19092908602	MIRPUR F.P. SCHOOL	RAINA-II	RAINA-IV	100	20000
15	19090604801	NUTANGRAM F.P. SCHOOL	BURDWAN-I	SADAR WEST	100	20000
16	19093301901	SAHA CHATEN F.P. SCHOOL	BURDWAN MUNICIPALITY	SADAR URBAN-II	150	30000
17	19093301603	SREE SREE KALIMATA F.P. SCHOOL	BURDWAN MUNICIPALITY	SADAR URBAN-II	150	30000
18	19093301702	TEJGANJ G.S. F.P. SCHOOL	BURDWAN MUNICIPALITY	SADAR URBAN-II	150	30000
19	19093300201	VIDYASAGAR F.P. SCHOOL	BURDWAN MUNICIPALITY	SADAR URBAN-I	100	20000
20	19092001501	GOPALPUR F.P. SCHOOL	KHANDOGHOSH	KHANGHOSH-I	75	15000
21	19093302403	IDILPUR SRI SRI RAMKRISHNA F.P SCH	BURDWAN MUNICIPALITY	SADAR URBAN-II	75	15000
Total					2375	475000

Handwritten signature


 DPO, SSM
 Burdwan

Guideline of Tour Programme

- The budget is allocated under SSM Project & Students will be selected from all classes from class II to IV & both boys & girls.
- Rs.200/student has been allotted for excursion trip for tiffin, meal & vehicle charges etc. (Schools cannot collect any fund from students for such purposes)
- Attention should be given during the selection of students so that every student from economically backward family can join the programme.
- Schools are requested to select venue that may be historical, geographical, place of natural beauty or sanctuary or place of any other importance within their neighboring area.
- Responsible teachers will accompany the students & one or two lady teacher should be accompanying the team for girls students.
- School authority is requested to continue teaching learning of other classes on the date of tour programme.
- Students should have proper uniform.
- Photograph should display the SSM Banner & proper identification of the visiting spot.
- After completion of tour programme U.C along with signature & photograph of the participating students should be submitted within 30th April,2017

Festoon guideline

সর্বশিক্ষা মিশন এর লোগো

পূর্ববর্ধমান সর্বশিক্ষা মিশন এর আর্থিক সহযোগিতায় শিক্ষা মূলক ভ্রমণ

ভ্রমণ স্থানের নাম: _____

বিদ্যালয় এর নাম : _____

রকের নাম: _____