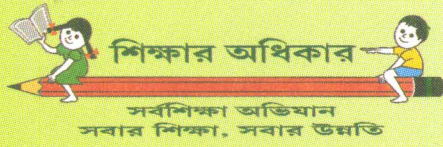


Government of West Bengal  
Office of the District Magistrate



&  
District Project Director  
Sarva Shiksha Mission, Bardhaman

Ph. No. : (0342) 2551314/2663318 • FAX No. : (0342) 2568901 • E-mail : ssmbardhaman@gmail.com

**Allotment Order**

An amount of Rs. 86600/- (Rupees Eighty Six Thousand and Six Hundred only) has been sub allotted to the account of Science centre, Burdwan for conducting 4 days Residential Workshop of 40 students including material cost, cost of certificate & remuneration, T.A & Refreshment cost of resource Persons excluding the cost of Lodging, food etc.

The details of expenditure are placed.

Sl	Particulars	Details	Rupees/Amount/school
1	Materials for Workshop	230x40	73600
2	certificate	15x40	600
3	Honorarium	2000x4	
4	T.A for Resource Person	2000	2000
5	Refreshment for Resource Person	2400	2400
		<b>Total</b>	<b>86600</b>

Fund so allotted should be utilized observing SSM norms stipulated by the Govt. of India and financial rules of Govt. of West Bengal.

Necessary Utilization Certificate of the allotted fund should be furnished to this office immediately after incurring expenditure. Unutilized fund, if any, should be refunded to the District Project Officer, Sarva Shiksha Mission, Bardhaman immediately by **Demand Draft drawn in favour of SSM, Bardhaman, payable at Bardhaman**. Original vouchers and bills should be kept and produced before audit as and when asked for. **No diversion of fund will be accepted.**

**An account Payee Cheque on Punjab National Bank ,Main Branch Bardhaman, is being prepared.**

District Project Officer,

Sarva Siksha Mission, Bardhaman.

Date: 15 / 01 / 2016

Memo No.: - 45 (a) /SSM/ VII/ 17

Copy forwarded for information and necessary action to the:-

1. Chairman, DPSC, Bardhaman
2. Karmadhakshya, S.S.T.O.K.S.S, Zilla Parishad, Bardhaman
3. Project coordinator, Science centre, Burdwan with a request to make necessary arrangement for taking delivery of cheque from the office of the undersigned.
4. C.A. to Sabhadhipati, Bardhaman Zilla Parishad.
5. C.A. to DM, Bardhaman.
6. C.A. to ADM (SSM), Bardhaman.
7. Office File.
8. Sr. Accountant, SSM, Bardhaman.
9. MIS Cell for Website.

District Project Officer,

Sarva Siksha Mission, Bardhaman.