

Government of West Bengal
Office of the District Magistrate

&

District Project Director
Sarva Shiksha Mission, Bardhaman

Ph No. : (0342) 2551314 FAX No. : (0342) 2568901 E-mail : ssmbardhaman@gmail.com

Allotment Order

An amount of Rs. 27000/ (Rupees Twenty seven Thousand Only) has been allotted to the account of Cpc, Sadar Urban-II CLRC, with a view to disburse the amount to the school Vivekananda Prathamik Vidyalaya, 4 No, Ichlabad, P.O. Sripally, Burdwan (Rs.24000/ for cost of two buses to the Nicco Park, Kolkata, @ Rs. 12000/bus) & Rs. 3000/ for tiffin cost.

(The school had made a prayer for vehicle cost of for educational tour to Nicco Park, Kolkata with the information that Niccopark authority had given them 120 tickets).

The allotment is made out of SSM funds for the year 2014-15. The school is requested to submit photocopies of their tour programme along with the festoon of Sarva shiksha Mission after completion the journey.

Fund so allotted should be utilized observing SSM norms stipulated by the Govt. of India and financial rules of Govt. of West Bengal.

Necessary Utilization Certificate of the allotted fund should be furnished from the Circle Project Coordinator to this office immediately after incurring expenditure. Unutilized fund, if any, should be refunded to the District Project Officer, Sarva Shiksha Mission, Bardhaman immediately by Demand Draft drawn in favour of SSM, Bardhaman, payable at Bardhaman. Original vouchers and bills should be kept and produced before audit as and when asked for. No diversion of fund will be accepted.


District Project Officer,


Sarva Siksha Mission, Bardhaman.

Date: 05/06/2014

Memo No.: - 490(11) /SSM/ VII/3

Copy forwarded for information and necessary action to the:-

1. Chairman, District Primary School Council, burdwan
2. District Inspector of Schools (PE), Bardhaman
3. Circle Project Coordinator, _____ Circle with a request to disburse the fund to the school n & take necessary action for smooth implementation of the programme.
4. Head Teacher _____ school with a request to make the programme convenient.
5. C.A. to Sabhadhipati, Bardhaman Zilla Parishad.
6. C.A. to DM, Bardhaman.
7. C.A. to ADM (SSM), Bardhaman.
8. Office File.
9. Sr. Accountant, SSM, Bardhaman.
10. MIS Cell for Website.
11. Notice Board.


District Project Officer,
Sarva Siksha Mission, Bardhaman.