



Government of West Bengal  
Office of the District Magistrate  
&  
District Project Director  
Sarva Shiksha Mission, Bardhaman

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**Allotment Order**

An amount of Rs 1,26,000/- (Rupees One Lakh Twenty Six Thousand) only is hereby sub-allotted to the A/c of 63 nos Upper Primary School for **expenditure of Tiffin cost & conveyance cost of 15 members (13 nos girls student & 2 nos teachers) who will join the inaugural function of Self Defence Training Programme which is going to be held at Sanskriti Lokmancha, Burdwan on 31/08/2015 @Rs.2000/- per upper primary School. The allotment is made out of SSM fund for the year 2015-16.**

The fund so allotted should be utilized observing SSM norms stipulated by the Govt. of India & financial rules of Govt. of West Bengal.

Necessary Utilization Certificate of the allotted fund should be furnished to this office immediately after incurring expenditure. **Unutilized (if any) fund should be refunded to the District Project Office, Sarva Shiksha Mission, Bardhaman immediately by Demand Draft drawn in favour of SSM, Bardhaman payable at Bardhaman.** No diversion of fund will be accepted. Original vouchers, bills should be kept and be produced before audit as and when asked for.

  
District Project Officer,  
Sarva Shiksha Mission, Bardhaman.

Memo No.: - 810 (74) /SSM/ VII / 10

Date: 13 / 08 / 2015

*Copy forwarded for information and necessary action to the:*

1. Chairman, DPSC, Bardhaman.
2. Shiksha Karmadhakshya, Zilla Parishad, Bardhaman.
3. District Inspector of schools, (SE), Burdwan.
4. E.O \_\_\_\_\_ PS.
5. CPC \_\_\_\_\_ CLRC, with a request to communicate with the School (as per annexure).
6. CA to Sabhadhipati, ZP, Bardhaman.
7. CA to District Magistrate, Bardhaman.
8. CA to Additional District Magistrate (SSM), Bardhaman.
- 9-71. Head Master/Mistress \_\_\_\_\_ high school with a request to collect the pay order prepared on Bank of India, Burdwan Main Branch from the office of undersigned.
72. Sr. Accountant, Accounts Section, SSM, Bardhaman.
73. Data Entry Operator-II for necessary updation in the data base & sending through email.
74. Notice Board SSM, Bardhaman.

  
District Project Officer,  
Sarva Shiksha Mission, Bardhaman

