

## Notice Inviting Expression of Interest (Eoi)

Sealed Expression of Interest (along with physical and financial proposal) are invited from the reputed NGOs working in the field of disability (at least 2.5 years experience) for following support services under SSA, Purba Bardhaman

### Eligibility Criteria for Selection of NGOs

There are two criteria's for the selection of NGOs (viz. Pre-requisites eligibility criteria of NGOs & qualification of Rehab / Medical /Technical Professionals attached to those NGOs)

a) Firstly, the concerned NGOs should have certain prerequisites to be selected for the purpose  
Only those Non Govt. Organizations may be eligible to apply who have:

- Registration as per Indian Societies Registration Act, 1961
- Working experiences at least two and half (2.5) years in disability field.
- Registration of the organization as per Persons With Disabilities Act, 1995

b) Secondly, NGO(s) should have qualified Rehab Professionals (like different Therapists, Psychologists, Audiologists, Optometrists, Sign-language interpreter, Ear mould technician etc as per prescribed qualification of Rehabilitation Council of India of MSJ&E, GoI) for the same / or they may hire their services to deploy for the purpose AND befitted qualification of medical practitioners as has been prescribed by Medical Council of India. However, manpower availability criteria\may be varied on type of activities going to be assigned to them to undertake the programme at grass-root level.

**Proposals (along with physical and financial involvement) may be invited from eligible experienced organizations on following activities:**

- Extension of Therapeutic support services to the CWSN through existing Multipurpose Resource Centres at CLRC/CRC jurisdiction / Resource Rooms as the case may be across the District out of admissible budget.
- Identification and Assessment of children with low vision not 'Yet identified, providing low vision aids as would be required and extending corrective surgery as per need.
- Extension of Micro interventional support service to the children with hearing impairment including Audiometric assessment, ear mould fabrication (need-based) and minor repairing of hearing aids.
- Orientation of teachers on sign language.

• Services to be provided by the NGOs and day's involvement thereof:

Sl	Name of activity	Proposed area of intervention / support service is expected from the experienced agencies
1	Extension of Therapeutic Support Services through the existing Resource Rooms / MRCs for CWSN at CLRC/CRC jurisdiction as case may be.	1) Therapeutic support services need to be extended to the CWSN (who are in need of that) from the resource room located either at. CLRC/CRC level/Multipurpose Rehabilitation Centres (MRCs) 2) Feasibility of extending such therapy services need to be explored initially covering at least in one Resource Room /MRC per Block / Municipality (ULRC for Kolkata). 3) At resource rooms/MRCs services of physiotherapist, Speech therapist and Rehabilitation Psychologist are to be provided by the agencies. 4) The resource support may have to be provided thrice in a week, each therapist would remain present in a MRC/Resource Room for providing support in a specified date as would be chalked out by the districts.
2	Identification and assessment of children with visual impairment (through camps) yet not identified and extending corrective surgery as per need and supply of low vision related aids and appliances as per actual requirement.	Participation of professionals in Assessment camps (Considering the Camps would be organized by the respective offices of DPOs, SSM at District /sub district level either at Block / CLRC level to be decided by the district authority). 2) Extension of need based Corrective Surgery for identified selected CWSN. 3) Supplying need based aids and appliances for the children would be identified with low-vision
3	Extension of Micro interventional support service to the children with hearing impairment including minor repairing of hearing aids.0.	1) Participation in Assessment camps (Considering the Camps would be organized by the respective offices of DPOs, SSM at District /sub district level either at Block /CLRC level to be decided by the district authority) and performing Audio logical assessment and generation of audiometric report. 2) Ear mould fabrication: For selected CWSN only, who would be identified and recommended to provide hearing-aids. a. Hard mould (UV Technology) for BW Hearing aid. b. Hard mould (UV Technology) for BTE Hearing Aid. 3) Minor repairing of hearing aids (need based) at CLRC. Where reparable hearing aids would be collected and delivered. a) Servicing of BTE hearing aids. b) Servicing of BW hearing aid c) Checking of electro acoustic property of hearing aid. d) Selection and fitting of digital hearing aid.
4	Orientations of teachers on sign language	Consider orientation programme of teachers would be organized by the district authorities as per need at district /sub district level and technical expertise for the purpose to be provided by the agencies by deputing Resource Persons in the orientation programme.



#### Terms and Conditions for selection of NGOs:

1. The authority in the District Project Office (DPO) in the Sarmagra Shiksha Abhiyan is the District Project Director, SSA.
2. The District Project Director (DPD) is not bound to accept always the lowest offered rate(s) and reserves the right to accept or reject any or all the proposals without assigning any reason whatsoever. The Authority also reserves the right to split the jobs amongst the NGOs, if deemed fit and expedient without assigning any reason whatsoever.
3. Rates should be quoted by the intending NGOs in both figures and words and in accordance with the above criteria, mentioning the completion time. Detail break up of rate(s) is required to be mentioned in the offer.
4. Corrections, if any, in the offer should be initiated and dated by the NGOs before submission of offer. Each page of the offer documents must be signed by the authorized signatory of the concerned NGO.
5. An amount of Rs. 25,000/- need to be deposited in favour of 'SSM Burdwan' during submission of proposal as Earnest Money. Earnest money will be subsequently converted into security deposit in case of successful bidders. Security deposit will be 2 % of the work value.
6. Canvassing in any form or for any pecuniary interest is strictly prohibited and the rate submitted by an NGO, who resorts to canvassing shall be summarily rejected without any further correspondence.
7. The final approval of the selected NGOs will be given by the State Authority.
8. Successful NGOs shall allow the authorized representatives of the DPO to visit its' office, as and when necessary.
9. The Authority reserves the right to review the performance of NGOs periodically through its authorized representatives, having experience and expertise in the field. If on review, performance of any NGO is found to have been dissatisfactory, the authority shall reserve the right to cancel the agreement with the concerned NGO and decision thereon of the authority shall be final and binding upon that NGO.
10. Incomplete applications or applications received without the desired documents shall be summarily rejected, without making any further reference/ correspondence.
11. For any kind of dispute -Kolkata High Court will be the legal jurisdiction of the agreement.
12. Applications must be submitted in the official pad of the NGO duly addressed to the District Project Officer, Sarmagra Shiksha Abhiyan(SSA) Purba Bardhaman, duly signed by the authorized signatory mentioning clearly his contact no., exact postal address of the NGO and Email address, if any, etc.

Last date for submission of Application is within 17/10/2019 up to 3 p.m. The Applications will be opened for enlisting on 17/10/2019 at 4 p.m. Only authorized representatives of participating NGOs may remain present during enlisting of applications.

For any further clarification, applicant may contact the office of DPO, SSA, Purba Bardhaman on any working day in between 11A.M. to 3 P.M. at the telephone no 0342-2551314

13. The recommendation of the District Committee on the engagement of NGOs to be placed to State Authority for final approval.

#### Application format:

Proposals (along with physical & financial involvement and target date) should be submitted in official pad supporting the documents required for the points mentioned below to the District Project Officer, SSA, Purba Bardhaman, District within 30/08/2019 Other terms & conditions as has finalized and mentioned above.

1. Name & Complete address of the organization.
2. Date of establishment of the organization.
3. Nature of the organization (types of services rendered).
4. Brief history of the organization and of its objects & activities.
5. Registration No. of the NGO registered under Societies Registration Act- 1961. (Copy of Registration to be enclosed) "
6. Registration No. of the NGO registered under PWD Act (Persons with Disabilities Act), 1995 (Copy of valid Registration of the NGO as per PWD Act, 1995 to be enclosed)
7. Details about working experience in disability field (Copy of supportive document showing working experience in disability field at least for five years in disability field to be enclosed)
8. Details about working experience with SSA Activities (If any, documents to be attached)
9. Whether the organization runs in its own or rented building.
10. Whether the organization conducting training programme for manpower development.(If so, details are to be attached)
11. Details of staff working mentioning professional qualification & experience against each.

#### 2. Documents:

1. Annual report for last 3 years.
2. Audited accounts for last 3 years.
3. Constitution/By-laws of the organization.
4. Constitution of the Board Management and the particulars of each member.
5. Copy of PAN Card of the organization

#### Tenure of involvement:

1. Initially NGOs will be selected for one year, based on their satisfactory performance, agreement may be extended for another year.

#### Monitoring Mechanism of the Activities would be assigned to NGOs:

Monitoring of NGO(s) mediated activities shall be closely monitored at different levels of administration, by Officer from District administration as directed.

  
District Magistrate

&

District Project Director,  
SSM, Purba Bardhaman